Camp Blackhawk

2018 Camp Leader's Guidebook

Owasippe Scout Reservation

9900 Russell Road | Twin Lake, MI 49457

BOY SCOUTS OF AMERICA®

PATHWAY TO ADVENTURE COUNCIL

Welcome from the Reservation Director

Dear Scouter,

Welcome to Camp Blackhawk and Owasippe Scout Reservation! We look forward to providing an exciting and engaging summer camp program for your scouts in 2018! Pathway to Adventure Council and Owasippe's leadership have been working hard to prepare for an AWESOME summer adventure! We hope that at the end of your stay at Owasippe you leave looking forward to coming back as soon as possible!

In preparation for 2018, we've reviewed feedback from scouts and scouters who attended in 2017 and are pleased to share changes and improvements to meet your needs and suggestions:

Food Service: We've contracted with a new food service vendor and worked to ensure that the staffing, schedule, portion size, and menu meet our campers' needs and wants. We're confident you'll be pleased with these improvements!

Pathfinder First Year Camper Program: Based on leader feedback, we've completely overhauled the Pathfinder Program for First Year Campers! Scouts enrolled in Pathfinder will attend each day from 9-12 and 2-3:30. In this time, scouts will have an opportunity to earn Swimming and First Aid merit badges, as well as work towards rank advancement!

STEM Badges: Scouts will be able to access STEM-related badges and activities in their own section camps at Eco-Con/Nature and Handicraft program areas! More information will be included in our 2018 Program Guide.

Adventure Bus: We've used your feedback to make changes to our activity and merit badge schedules to limit the loss of program time due to travel. We'll also be increasing the frequency of the Adventure bus routes.

Ultimate Owasippe Adventure: We've taken feedback on the organization and programs offered through our older scout program and enhanced the UOA to be an exciting week of activities for older scouts looking for something new and different in their summer camp experience.

Our goal is to provide you, our customers, a great summer camp experience. Please feel free to contact us with any questions, suggestions, or feedback.

Yours in Scouting,
Terry Dutton, Reservation Director
terry.dutton@scouting.org

TABLE OF CONTENTS

Topic	Page #
Camp Contact Information	3
Fees and Registration	4
Medical Information	6
Required Documents and Forms	7
Camp Policies and Procedures	8
Camp Merit Badges and Activities	13
Unit Arrival and Check-in	16
Schedules	17
Order of the Arrow	18
Unit Check-out Procedures	19
Food Service	20
Information for Units New to Owasippe	22
What to Bring to Camp	24
Additional Forms and Documents	25

PLEASE NOTE: Although this leaders guide is current and accurate at the time of publication, some things do change as we hone our planning. For the most up-to-date information, visit www.boyscoutcamping.org. Schedules, registrations and other timely information will be posted on our website when available.

Online Resources
All forms, registrations, and schedules will be located on our website, www.boyscoutcamping.org once finalized. Notification will be sent to each troop's contact email when important information is posted and/or revised.

2018 Owasippe Program Guide
The 2018 Owasippe Program Guide will be posted on our website in early 2018. This program guide will include all merit badge and activity schedules, pre-requisite requirements, and fees will be available on our website as part of the 2018 Program Guide.

Camp Contact Information

Council Office Contact Information
Pathway to Adventure Council
617 E. Golf Rd.
Arlington Heights, IL, 60005

Help Desk: PTAC.Camping@scouting.org
630-796-4260

Online: www.boyscoutcamping.org
www.pathwaytoadventure.org

Reservation Leadership Contact information
Reservation Director
Terry Dutton terry.dutton@scouting.org

OSR Mailing Address for Scout mail
Your Scout's Name, Troop Number
Name of Section Camp (Blackhawk, Wolverine)
Site Number
Owasippe Scout Reservation
8900 Russell Road
Twin Lake, MI 49457

OSR Contact Information
OSR Administration Center Phone: 231-894-4061
OSR Administration Center Fax: 231-893-6531

In the event of an emergency during the summer camp season, you may call or fax information to the above numbers. Please be prepared to provide specific camper information, such as name, troop number, section camp.

Fees and Registration - 2018 Important Dates

Session dates

Session 1	June 24-30
Session 2	July 1-7
Session 3	July 8-14
Session 4	July 15-21
Session 5	July 22-28
Session 6	July 29-August 4

Pre-Camp Leader Meetings – Plan to attend one!
Pre-camp leader meetings are a great time to get all of your questions answered and have a full understanding of the plans and preparations your unit needs to make before camp. Locations and times will be announced closer to the meeting dates:

March 3
March 10
March 24

2018 Scout fees, deposit and payment dates
Summer Camp Early Bird Fees, paid in full by May 15
Scout Camper: $310 Adult Leader: $180

Summer Camp Fees paid in full after May 15
Scout Camper: $350 Adult Leader: $210

Newly registered and cross-over Boy Scouts who join after January 1, 2018 pay the $310 early bird fee, if paid in full by June 15, 2018.

Daily visitor/leader fee: $35

Site reservation fee
$100 Site Deposit fee is due at registration. This deposit is non-refundable after December 15. The deposit will be applied to a troop's balance due. Site reservation is due per site and per week.

High Adventure, merit badge, and other activity fees
Some activities and badges at summer camp have additional program fees to participate. Please see program and merit badge information for a complete list of these fees.

Camperships – Applications due April 1, 2018
Pathway to Adventure Council is committed to providing opportunities for all PTAC Scouts to attend a PTAC summer camp. Through the generosity of donors, camperships are available and distributed on a financial need-basis. Please visit www.pathwaytoadventure.com/camperships for details and the campership application.

Camp Cash
Popcorn sales are a great opportunity for Scouts to earn money for summer camp. Camp Cash earned from popcorn sales in the 2017/2018 popcorn sale season can be used for 2018 PTAC summer camping activities. Camp Cash codes are issued to unit leaders and are specific to an individual scout. Camp Cash will be automatically applied to your camp balance once your Camp Cash code has been entered. For more information on Camp Cash, please contact the Camping Help Desk.

Online Registration
All registration for PTAC summer camps is conducted online. Deposits and payments are also handled through our online registration system.

Merit badge and high adventure activity registration can be completed online by unit leaders, or through the online "parent portal" if your unit chooses to provide parents access to activity and badge registration. Visit www.boyscoutcamping.org for online registration information.

Refunds
Individual scout/leader refunds will be issued on the following timeline:
30 or more days before event: 100%
15-29 days prior to the event: 50%
14 or less days prior to event: 0%

Refund requests must be made in writing to ptac.camping@scouting.org

Provisional Camping
If your scout isn't able to attend camp with his troop, we're happy to help connect you with another unit attending PTAC summer camps. Please contact our help desk for assistance at ptac.camping@scouting.org

Medical Information

BSA Medical Form

All participants (youth and adult) at Boy Scout Summer Camps must submit a complete BSA Medical Form upon arrival at camp. BSA Medical Form parts A, B, and C must be complete and current (no older than 12 months prior to your stay at camp). A photocopy of both sides of participant's health insurance card is also required.

BSA Medical Form Parts A and B: Are to be completed and signed annually by parent or guardian (or participant if over 18 years old). This includes health history, informed consent, talent release, and hold harmless/release agreement.

BSA Medical Form Part C: Is a required physical exam for any participant (youth or adult) for events lasting longer than 72 hours. Part C must be completed and signed by a certified and licensed health-care provider. Part C must be current, no older than 12 months prior to your stay at camp.

Medical Records Retention Policy

The State of Michigan requires that the camp retain a copy of the BSA Medical Form for each camper for up to three years after attending camp. Campers are required to submit a copy of the medical form during check-in. This medical form will not be returned to the unit.

Medical Recheck Policy

The State of Michigan requires that every camper (youth and adult) undergo a medical screening as part of the check-in process. Campers who arrive late must report to the camp office to complete a medical screening upon arrival.

Medication at Camp
Administration Policy

The administration of medication is the responsibility of the individual prescribed the medication, or that individual's parent or guardian. A unit leader can agree to accept responsibility to administer medication to a scout, but the BSA does not mandate or require a unit leader to do so.

Medication Administration Record

The State of Michigan **requires** that a record of medication administration is utilized by each unit, including prescription and over-the-counter medication. The log form will be provided for each unit, but unit leadership is expected to utilize and maintain this log. Michigan also requires that the camp medical staff have access to this medication log information throughout a unit's stay at camp.

Medication Storage

Each unit is required to provide secure storage for all medication. Camp staff will not store or administer medication to scout campers or adults.

Required Documents and Forms

Background Check
State of Michigan law requires that each adult (18 years of age or older) undergo a criminal background check. If an adult is a currently registered BSA member, the BSA's process for background check is sufficient. **Adults must have documentation showing they are currently registered BSA members.** A adult membership report from the troop's my.scouting is adequate for this requirement.

Central Registry Check
State of Michigan law requires that each adult (21 years of age or older) undergo a check against their state of residency's child abuse and neglect registry. The camp must have proof that this check has been completed and that the adult is not found to have been deemed a perpetrator of abuse or neglect. Forms and instructions are available on www.boyscoutcamping.org.

Positive Reference and Michigan Youth Protection form
In addition to BSA Youth Protection Training documentation, all adult (21 years of age or older) participants must provide a completed State of Michigan Youth Protection acknowledgement and positive reference form. This form is available on our website, www.boyscoutcamping.org.

BSA Youth Protection Training
All adult leaders (18 years of age or older) must be current in BSA Youth Protection Training and provide documentation of current training.

BSA Medical Forms
All BSA Medical forms (as indicated in Medical Forms section above) must be complete and submitted to the camp upon arrival. A photocopy of both sides of participant's health insurance card is also required.

Camp Policies and Procedures (listed alphabetically)

This is intended to be an overview of policies and procedures for summer camp. For a more extensive overview of Scouting-related policies and rules, please refer to the BSA's Guide to Safe Scouting. **The Scout Law and Scout Oath are the guiding rules of our camps.**

Alcohol, Drugs, Smoking

The possession, consumption, or use of alcohol, drugs, or illegal substances while participating in the Scouting program or on Scout property is prohibited. Violations of laws will be reported. Violators will not be allowed to remain on camp property.

Adult leaders are asked to refrain from smoking and other tobacco use when in proximity of scouts.

Bicycles in Camp

Bicycle use by campers is restricted to camp-sponsored cycling activities, such as Cycling Merit Badge. A helmet must be worn during cycling activities. Bicycles may not be used on hiking trails.

Boats in Camp

Privately owned boats are not permitted in camp, nor on camp-owned docks or shoreline.

Buddy System

It is expected that scouts utilize the buddy system at all times.

Camper Security

Any person without proper identification (staff name tag, camper wristband, visitor tag) should be reported to the camp office. Trespassers will be escorted off camp property and the authorities will be notified.

- **Wristbands**: Each registered camper (youth and adult) will be issued a wristband (or similar item) that they must wear at all times. Campers will not be permitted to access activities without this wristband. Replacement bands will be available in the section camp office.
- **Staff Identification:** Camp Staff and Volunteers are issued an Owasippe name tag (or similar item) to be worn at all times.
- **Visitors**: Visitors must check-in and check-out at the camp office. Visitors are issued a visitor wristband or tag at the time of check-in.

Camper Discipline
Michigan State Law indicates: "A camper shall not be deprived of food or sleep, shall not be placed alone without staff supervision, observation, and interaction, or shall not be subjected to hazing, ridicule, threat, corporal punishment, excessive physical exercise, or excessive restraints," either by staff leaders or another camper.

Check-in/Check-out
All campers must properly check in and check out of camp. A log is located in each section camp office for this purpose. An "Early Release of Scout" form must be submitted for any youth leaving camp and/or the supervision of his Scoutmaster prior to the end of the camp week.

Curfew
Scouts must be in their campsites by 10:00 PM. Exceptions to this rule are limited to approved camp programs and emergency or medical situations.

Child Abuse Reporting
It is mandatory that any staff or adult leader/volunteer report any suspected or actual child abuse or neglect immediately. Suspected or actual abuse or neglect should be reported to the camp director and to local authorities, such as the police and/or Department of Social Services.

Damage to Camp Property
Units are responsible for any damage to camp property which occurs in their site or as a result of behavior of the unit's participants. Units are not permitted to cut down trees (living or dead), construct, paint, or modify structures, or otherwise deface camp property. A unit interested in completing a service project or campsite improvement must gain the permission of the camp ranger before beginning any project. When damage or unauthorized projects occur, a unit is financially responsible for its repair or replacement.

Dogs and other pets
Pets are not allowed on Owasippe Scout Reservation.

Early Release of Scout
Scouts who need to leave camp prior to the normal departure date/time must have a completed Early Release form filed. This form is available on our website, www.boyscoutcamping.org.

Firearms, Ammunition, Fireworks, Bows and Arrows
No firearms, ammunition, fireworks, bows, or arrows of any kind may be kept in the possession of any camper or unit. Owasippe Scout Reservation does not permit personal firearms or archery equipment to be utilized on camp property.

Fires and Fuels
Campsite campfires must follow BSA Fireguard policies and be in an approved fire ring. Creation of new fire rings is not permitted. Liquid or propane fuels should only be used under adult supervision. Spare fuels must be stored securely. Absolutely NO FLAMES are permitted in tents, including mosquito coils, candles, or stoves.

Float Plans
Units interested in checking out canoes, kayaks, or rowboats to be used outside of the designated boating areas and/or outside of program hours must submit a float plan and follow the BSA's Safety Afloat guidelines. These activities must be approved by the aquatics director. Float plan forms are available on our website, www.boyscoutcamping.org.

Harassment and Bullying Policy
Pathway to Adventure Council and the BSA does not tolerate harassment of any kind towards our youth members, adult volunteers, employees, members of the public, or suppliers. Any form of harassment that violates federal, state, or local law is a violation of this policy. This includes, but is not limited to, harassment related to race, religion, creed, color, sex, gender, sexual orientation, national origin, ancestry, citizenship status, uniformed service member status, marital status, pregnancy, age, medical condition, physical or emotional disability, or status with regard to public assistance.

- **Definition**
  The term "harassment and bullying" includes slurs and any other offensive remarks, jokes, and other verbal, graphic, or physical conduct that denigrates or shows hostility or aversion to an individual because of any of these characteristics, and that has a purpose or effect of creating an intimidating, hostile, or offensive environment, or of unreasonable interfering with an individual's Scouting participation. One type of harassment that is prohibited by this policy is sexual harassment, which includes unwelcome advances, requests for sexual favors, or other offensive verbal, visual, or physical conduct.

- **Complaint Procedure**
  If you believe that you have been harassed, or you become aware of an incident of harassment of someone else which affects Scouting in any way, you are responsible for reporting the incident immediately to the Camp Director, Reservation Director, or Scout Executive. An accusation of harassment will be investigated quickly and firmly, and in connection with legal counsel or other investigator, if appropriate. A substantiated violation of this policy will result in disciplinary action. Reporting harassment will not result in any form of retaliation.

Insurance
Units camping at Owasippe are required to have unit accident insurance. Pathway to Adventure Council units are provided this coverage by PTAC. Units from other councils must bring proof of unit accident insurance to camp.

Quiet Hours
A Scout is Courteous. Campsite quiet hours are from 10:00 PM to 7:00 AM. Unit leaders are expected to enforce this rule with their scouts and adults.

Swim Checks
Prior to participating in any aquatics activity, each camper (youth and adult) must complete a swim check and be issued a buddy tag. Swim checks must be completed at camp. Pre-camp swim tests are not accepted. For more information, please review BSA Aquatics guidelines, including Safe Swim Defense and Safety Afloat.

Vehicles in camp

- **Vehicle passes:** All vehicles in camp must display an Owasippe vehicle pass. These passes are available at check-in and from the camp offices.

- **Parking:** All vehicles must be parked in designated parking lots. Vehicles may not remain in campsites after unloading is complete.

- **Speed Limit:** The speed limit on all camp roads is 10 MPH

- **Vehicle usage must adhere to BSA guidelines**. Some relevant components of BSA's Vehicle policies are:
    - Seatbelts must be worn at all times
    - Drivers must be over 18 and possess a valid driver's license
    - Riding in truck beds or out of a seated and belted position is expressly prohibited

Youth Protection Policies
Current Youth Protection Training is required of all participants age 18 and above, and must provide documentation of current training. It is expected that unit leaders be familiar with, follow, and enforce BSA policies regarding Youth Protection. Any violation of Youth Protection Policies must be reported.

Youth Protection Policies (continued)

Some relevant components of BSA Youth Protection are:

- **The Buddy System is Required:**
  - Scouts should travel about camp with a buddy.
- **Two-Deep Leadership:**
  - A minimum of two adults are required to attend camp for each troop
  - The Scoutmaster in camp must be at least 21 years of age
  - Troops attending with more than 10 scouts must provide one additional leader per 10 boys after the first 10 (per Michigan State camp rules)
- **Privacy and separate facilities:**
  - Adults and youth may not share a tent (unless it is a parent and their child)
  - Toilet and shower facilities usage are to be scheduled to allow youth and adults separate times and privacy
- **No one-on-one contact:**
  - Interactions between youth and adults must take place within plain sight of others. At no time may an adult be alone (one-on-one) with a scout, other than their own child.
- **Hazing and Bullying Are Prohibited:**
  - The BSA does not permit hazing of youth members. Bullying of any type (verbal, physical, online, etc.) and not permitted.

Merit Badges and Activities

The 2018 Owasippe Program Guide will be posted on our website in early 2018. This program guide will include all merit badge and activity schedules, pre-requisite requirements, and fees will be available on our website as part of the 2018 Program Guide.

This is a TENTATIVE listing of merit badges offered in 2018 at Camp Blackhawk.

Area	Badges Offered		Additional Offerings
Aquatics	• Swimming • Lifesaving • Canoeing • Motorboating	• Kayaking • Small Boat Sailing • Watersports	• Instructional Swim • Stand-up Paddleboarding • Lake Tubing • Fishing Outpost
Eco-Con /Nature	• Environmental Science • Mammal Study • Fish and Wildlife • Insect Study • Pulp and Paper • Archaeology • Energy • Mining and Society	• Fishing • Weather • Reptile and Amphibian Study • Nuclear Science • Oceanography • Chemistry	• STEM NOVA Awards
Scoutcraft	• Camping • Wilderness Survival • Signs, Signals and Codes • Emergency Prep • Safety	• First Aid • Cooking • Pioneering • Orienteering • Search and Rescue • Fire Safety	• Paul Bunyan Award • Fireman Chit • Totin' Chit
Shooting Sports	• Rifle • Shotgun	• Archery	• Open shooting time!
Handicraft	• Textiles • Basketry • Leatherwork • Engineering • Photography • Game Design	• Model and Design Building • Moviemaking • Inventing • Woodcarving • Chess	• Craft of the Day!

Pathfinder First Year Camper Program

The Pathfinder program has been completely overhauled for 2018! Scouts enrolled in the Pathfinder program will have the opportunity to earn Swimming and First Aid merit badges along with instruction in many of the Scout Rank-First Class requirements. The complete program description and schedule will be included in the 2018 Program Guide. Notification will be sent to each troop's email contact when it is available.

Scouts learn by example, and from experience! Our all-new Pathfinder Program is designed around these principals. In just one week, Scouts will practice first aid, swimming, and outdoor skills, participate in flag ceremonies, and earn two or more merit badges. They will also go on a five-mile hike! Scouts will complete nearly all of the outdoor requirements for Scout through First Class ranks!

Scouts will remain with Pathfinders from 9am-noon, and from 2pm-3:30pm each day. This will allow them 90 minutes each day to experience "open program" around the camp.

Below is a TENTATIVE SAMPLE schedule of the Pathfinder Program

	Monday	Tuesday	Wednesday	Thursday	Friday
9:00am	First Aid Skills	First Aid Skills	First Aid Skills	First Aid Skills	Hike Prep
10:00am	Swimming MB	Swimming MB	Swimming MB	Swimming MB	Hike
11:00am	Totin' Chip	Knots	Scout Skills	Scout Skills	Hike
12:00pm	Lunch w/ Troop	Lunch w/ Troop	Lunch w/ Troop	Lunch w/ Troop	Lunch on Hike
1:00pm					Hike
2:00-3:30 pm	Fireman Chit	Nature Hike	Lashings	Wrap-up/ Make-up	

Gerber Scout Reservation Badges

We have partnered with our neighbor, Gerber Scout Reservation. Scouts can participate in Gerber's Metalworking and Welding Merit Badges, as well as additional Gerber activities. A complete listing and schedule of these badges and activities will be include in our 2018 Program Guide.

This is a TENTATIVE listing of merit badges offered in 2018 at Camp Gerber.

Area	Badges Offered	Additional Offerings
Gerber	• Welding • Indian Lore • Metalwork	• Mountain Boarding • Native American Regalia

High Adventure and Outpost Programs
Owasippe is proud to offer a wide variety of activities beyond the typical merit badge offerings. Some of these programs have limited space, and some activities have additional fees, so it is important to pre-register online. A complete list of available high adventure activities will be included in our 2018 Program Guide. Notification will be sent to each troop's email contact when this is posted.

This is a TENTATIVE listing of High Adventure programs and badges for 2018.

Area	Badges Offered	Additional Offerings
Ranch	• Horsemanship	• Trail Rides • Wrangler Outpost
Lake		• Lake Tubing • Fishing Outpost
COPE/ Climbing	• Climbing	• COPE • Adult Leader COPE • Rappelling • Crate Stacking
River		• River Tubing • River Canoeing
Bike	• Cycling	• Trail Rides
ATV		• ATV Training • Trail Rides (for trained riders)

Ultimate Owasippe Adventure
This program is for campers 14 years and older who are First Class Rank and above. This program challenges Scouts in an exciting week-long adventure with something new each day! Scouts will participate in numerous activities across Owasippe Scout Reservation, including Shooting Sports, Fishing, Boating, and much more! A complete schedule will be available in the 2018 Program Guide.

Online registration for activities and merit badges
To register your scouts for merit badges and High Adventure activities, utilize the online registration tool. Units can choose to allow parents to access registration through the "Parent Portal". This information will be provided in the 2018 Program Guide.

Adventure Bus
Units may choose to transport their scouts to activities outside their section camp or utilize the camp's Adventure Bus system. More information will be available in the 2018 Program Guide.

Unit Arrival and Check-in

New for 2018 – Units DO NOT need to check in at the Administration Center! Check in will occur in each section camp!

Units should plan to arrive at Owasippe Scout Reservation at noon or shortly after. Owasippe is on Eastern Daylight Time. Units should proceed directly to their section camp.

Units will be greeted by camp staff, who will direct you to your campsite. The scoutmaster should immediately proceed to the designated check-in area to begin the check-in process. Scouts and other adult leaders should begin setting up the campsite and change into swimsuits. Once the unit leader has completed check-in, units will be given a designated time to proceed to the Handicraft Pavilion for medical rechecks, the Dining Hall for orientation, and then to Aquatics for swim tests.

Check-in Procedures for Unit Leaders

Unit leaders will check in with camp leadership to:

- Confirm accurate attendance of all participants
- Submit required paperwork and forms (listed below)
- Confirm meal counts
- Review unit's previously submitted Dietary Needs
- Review unit's high adventure and activity registration

Necessary Paperwork for check-in

1. A copy of your unit's roster (can print from registration system)
2. Completed BSA Medical form and photocopy of health insurance card for each adult and youth participant
3. Completed Michigan Youth protection and positive reference form for each adult (who have not previously submitted this form)
4. Proof of completion of Youth Protection training by all adults in camp
5. Central Registry Clearance forms (for adults who have not previously submitted this form)
6. Proof of current BSA membership for all adults.
7. Proof of unit insurance (required for non-PTAC units)

Schedules

Every day is different at camp! A complete schedule of daily activities will be included in the 2018 Program Guide.

Some “routine” parts of the day are:

8:00 AM	Breakfast
9:00 AM	Programs begin
12:00 PM	Morning program ends
12:30 PM	Lunch
2:00 PM	Afternoon program begins
5:00 PM	Afternoon program ends
6:00 PM	Dinner
7-9 PM	Evening Programs

PLEASE NOTE: During our largest sessions, we may utilize a “shift” meal schedule to accommodate the large number of campers. This often occurs during sessions 3, 4, and 5.

Order of the Arrow

The Order of the Arrow is BSA's honor camper society. Each week a Call Out ceremony is held to publicly recognize those scouts and scouters elected by their unit to become members of the Order of the Arrow. We encourage all units to attend the Call Out ceremony and invite all Arrowmen to participate in the Pre-Ordeal and Ordeal Ceremonies.

Call Out Ceremony

Units must have completed an Order of the Arrow Unit Election in order to have their scouts or adults called out for Order of the Arrow. In order to be called out, a candidate must be on the unit's election report. Contact your Order of the Arrow Lodge for information. For troops whose Order of the Arrow Lodge is not Owasippe, an Out of Council Callout Consent and Notification must be provided to Owasippe's Order of the Arrow representative. This can be provided by your home Order of the Arrow Lodge. Out of Council scouts cannot complete their Ordeal at Owasippe, but they may be called out at the Call Out Ceremony.

Registration for Ordeal Induction

Registration for OA Induction Events must be done through the Owasippe Lodge Inductions Registration process. Contact the Order of the Arrow for additional information.

Unit Check-out Procedures

Financial Settlement

On Friday of your stay at camp, the unit leader will need to complete a financial settlement with the Reservation Business Manager. Units will be given the opportunity to schedule a time for this. Financial settlement includes outstanding camper fees, payments for additional scouts/leaders, fees for additional activities, and other charges incurred during the week. Units will also have an opportunity to reserve their campsite for the following summer.

Saturday Check-out Procedures

A staff member will arrive at your campsite at 8:00 AM, unless you request an earlier time. **We request that all units depart camp by 10:00 AM.** Your staff member will inspect your campsite for any damage, including tents and cots. The staff member may direct you to take down or move camp equipment. When your troop is prepared to leave, the staff member will approve that you have left a clean campsite. In order to receive your summer camp patches, your campsite must be inspected and approved, and your leader evaluations must be turned in.

Two-Week "Stay Over" Units

Units attending Owasippe for two weeks are permitted to remain in camp and will be provided with food service over their weekend stay. Program areas are closed on the weekend, and units are responsible for supervising scouts at all times. Scouts are not permitted to leave their sites without adult supervision during the weekends.

Early/Saturday Arrival

Units who wish to arrive on Saturday to begin their stay at camp (instead of Sunday) will be assessed a $100 Early Arrival Fee. Early arrival is only permitted with the consent of the Reservation Director. Abuse of this permission may cause a unit to not be granted an early arrival in the future. Units who have permission for Saturday arrival should arrive no earlier than 1 PM on Saturday. Scouts must remain in their campsites unless accompanied by an adult. There is no food service provided for early-arrivals, and staff assistance is limited to emergencies during this time.

Food Service

Camp Blackhawk includes a central dining hall for all meals. Troops eat together, with meals served cafeteria style. Depending on which week of camp you are in, there may be one or two shifts per meal. See the camp schedule for more information on meal schedule. “Class A” uniform is highly encouraged for dinner.

Meal Schedule

A normal week of camp consists of 17 meals, beginning with Sunday Dinner and ending with Saturday Breakfast. Units attending camp for two weeks will be provided food for three additional meals (Sat. lunch and dinner, Sunday brunch).

Menu

The camp’s menu is designed by a licensed dietician and is intended to meet the dietary requirements of active scouts and leaders. The menu will be available on our website. Menu changes can occur during the summer, when required.

Allergies and Dietary Needs

Any special food needs or requests must be submitted in advance of your stay at camp using the OSR Dietary Needs form*. It is unreasonable to arrive at camp and expect to be accommodated without pre-camp communication of dietary needs.* We are happy to accommodate medical and religious dietary needs, as well as vegetarian. We cannot accommodate dietary preferences. Some campers with dietary needs and preferences find it easier to supplement meals by providing their own food, which they bring to camp. We’re happy to provide storage (and/or possibly prepare) required personal foods.

While we attempt to accommodate dietary needs, extreme situations or specialty items may incur additional cost. In these situations, the cost would be passed along to the unit*.* All questions regarding dietary needs should be directed to our food service provider. Contact information and the dietary request form can be found on our website.

Staple Items

Although the meal provided should be adequate, supplemental food is available. This includes:

- Milk at every meal
- Cereal station at breakfast
- Peanut butter and jelly station at lunch and dinner
- Salad bar at lunch and dinner

Food Service (continued)

Waiters/Cleanup

Each unit is expected to provide two waiters per table for each meal. Waiters are expected to arrive at the dining hall 10-15 minutes prior to the meal. Waiters set the table for their troop/patrol. At the end of the meal, waiters are responsible for clearing and cleaning the table, as well as sweeping the floor.

Wednesday Leader Lunch

On Wednesday, all adult leaders are invited to a special Leader Lunch/cookout. During this time, all scouts will eat in the dining hall in one shift. Staff will supervise and entertain scouts while the leader lunch is occurring.

Wednesday Steak Dinner

Wednesday evening dinner is a steak cookout dinner in your campsite. Units pick up their raw steaks at the dining hall, then grill in their site. Units should be prepared for this by providing their own grills, charcoal, cooking utensils, and eating utensils. A limited number of grills are available for unit use. Charcoal is not provided.

Information for New Units – What you need to know

Being new at summer camp can be overwhelming-for the adult leaders! We want to make sure your stay is as easy as possible, so below we've indicated some "need to know" information for units new to Owassipe. Please do not hesitate to contact us for more information or to answer any questions you may have.

The Owasippe Scout Camps

Owasippe consists of several camp operations on one reservation:

Camp Blackhawk – Situated on Big Blue Lake, offers dining hall meal service and program

Camp Wolverine – Situated on Lake Wolverine, offers cooked meals delivered to campsite

Reneker Family Camp – Cabin camping for families offering exciting programming for all ages

High Adventure and Outposts – Offered at a variety of locations around Owasippe

Administration Center

The "Ad Center" is our main reservation office and is centrally located on the Reservation. Services at the Ad Center include:

- Reservation Offices – Our main offices
- Main Trading Post – A large facility with a variety of offerings beyond what's available in the section camp trading posts. Worth a visit!
- Health Lodge – Our centrally located health office for non-emergency medical assistance. Staffed 24 hours a day by a trained medical professional.
- Food Preparation Center (Food Prep) – All meals on the reservation are prepared at this main kitchen facility
- E Urner Goodman Scout Museum – An amazing collection of Scouting memorabilia from the past 107 years of Scouting - worth a visit!

Campsites

Owasippe's campsites are numbered, not named. We call our campsite bathroom's KYBOs. Each KYBO has flush toilets, a urinal, a sink, and hot showers (with the exception of KYBOs in the Pioneer campsite area of Blackhawk (sites 16-20) – these sites have a common shower building). Some campsites share a KYBO with a neighboring site. It is the unit's responsibility to maintain a clean KYBO with cleaning supplies provided by the camp.

Forms and Paperwork

The State of Michigan requires several documents and forms from all adults in camp. Please review this information carefully and contact us for assistance.

Travel around Owasippe Scout Reservation
Owasippe is a very large scout camp – nearly 5000 acres! There are many activities and locations that are not in quick walking distance for scouts. Scouts can travel to these locations using our Adventure Bus (see information in our Program Guide) or by unit leader vehicle. Some of these locations are:

ATVs
COPE/Climbing
Cycling
Diamond O Horse Ranch
Gerber (Metalwork, Welding, Mountain Boarding, Indian Lore)
Motorboat, Sailing, and Watersports Merit Badges at Blackhawk Aquatics (requires travel for Wolverine Scouts)
Main Trading Post

Gerber Scout Reservation
Owasippe Scout Reservation has a cooperative relationship with our neighbor, Gerber Scout Reservation. OSR scouts are permitted to access some programming at Gerber, including Metalworking, Welding, Mountain Boarding, and Indian Lore). Gerber is a short drive (just 3 miles from our Ad Center) and can be accessed by using our Adventure Bus or unit leader transportation.

Pizza Night
An Owasippe tradition is Pizza Night! Units often use pizza night as a special treat for their Scouts. Pizza night does not replace dinner; it is in addition to the meal. Each section camp has a process for units to order and pay for pizza (which comes from a local pizza place). Pizzas arrive around 9pm. In Blackhawk, Pizza Night is on Thursday. This is an optional activity.

Garbage Service
All garbage must be brought to the camp office. There is a garbage receptacle near the dining hall loading dock. To avoid critters in the campsite, garbage should be taken to the garbage receptacle daily.

Internet service
Public Wifi is available at each section camp office, as well as at the Main Trading Post.

Owasippe Hiking Trail System
Owasippe has a vast network of hiking trails for you and your scouts to explore! The trail system is one of Owasippe's oldest program resources. Many of these routes pre-date Owasippe and served as Native American, Pioneer, and logging routes. Hiking patches and segments are available for purchase in the main Trading Post. Please refer to information on our website regarding trails, maps, and any special details.

What to Bring to Camp and What to Leave at Home

Personal gear

A suggested packing list for personal gear is included at the end of this document, and is available on our website.

Suggested Unit-provided Equipment

- First Aid Kit and unit medical log
- US, Troop and Patrol Flags
- Lanterns
- Axes/Saws
- Lockable medication storage
- Tarps/Dining Flys
- Rope
- Merit Badge Pamphlets
- Advancement Records
- Thumb tacks, plastic cover for bulletin board
- Cooking supplies for steak night (grill, charcoal, cooking utensils)

Equipment Provided in Each Campsite

- Picnic tables
- KYBO (latrine)
- Bulletin Board
- 2-person canvas wall tents (9’6” x 7’6”) **
- Canvas cots
- Drinking water access

****NOTE TO UNITS PROVIDING THEIR OWN TENTS****

Troop tents must meet the minimum standard of 30 sq ft of floor space per camper. Personal tents must be clearly marked “NO FLAMEs IN TENTS”.

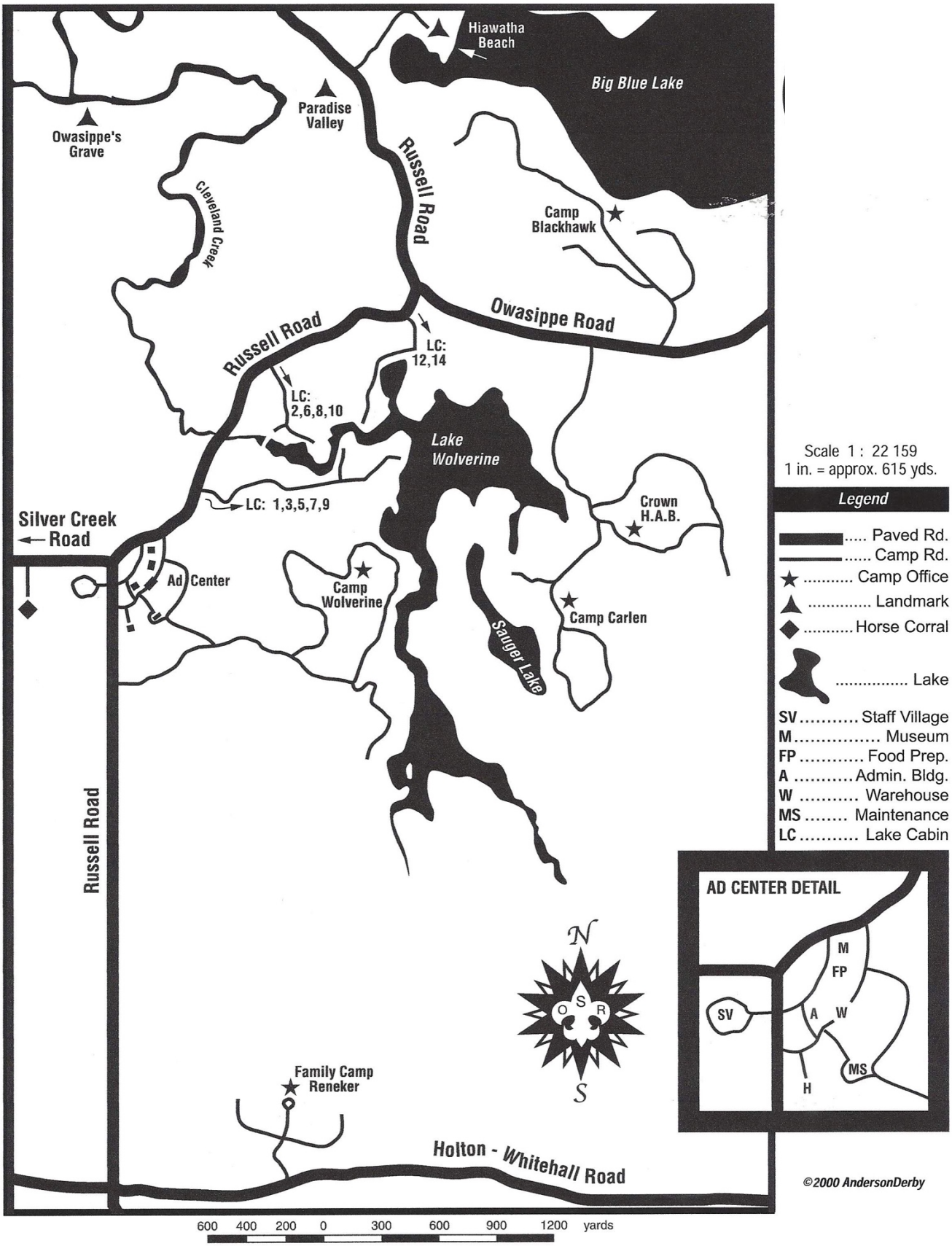
Prohibited Items

Units should exercise good judgement regarding items to leave at home. The Guide to Safe Scouting is also an appropriate resource. Prohibited items include, but are not limited to:

- Personal Firearms
- Ammunition
- Bows/Arrows
- Fireworks
- Alcohol
- Illegal drugs
- Items prohibited by the BSA
- Pets
- Boats
- Items prohibited by your unit

Additional Forms and Documents Attached

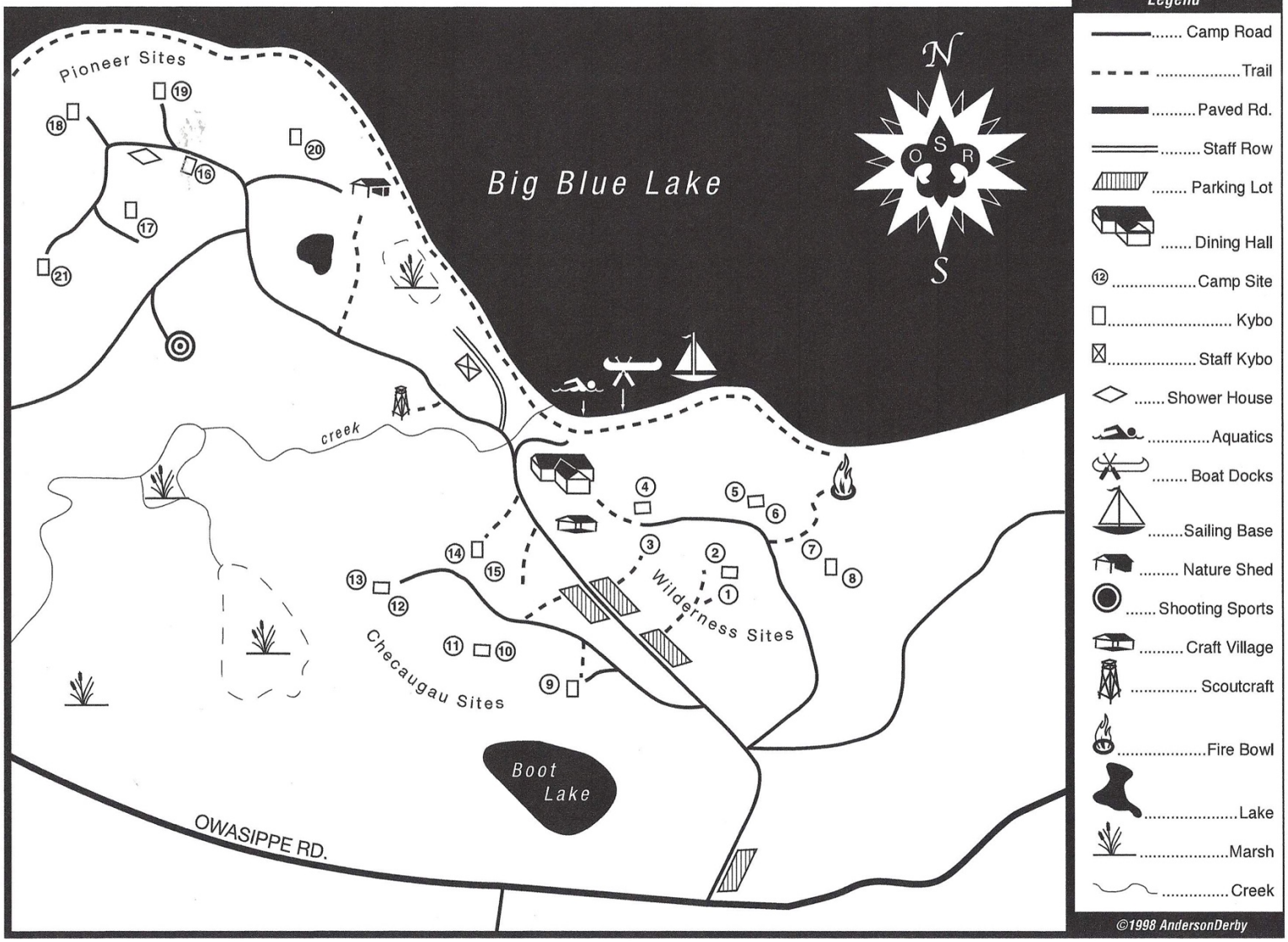
Owasippe Reservation map
Camp Blackhawk map
Camp Wolverine map
Personal Gear list
Camper Early release form



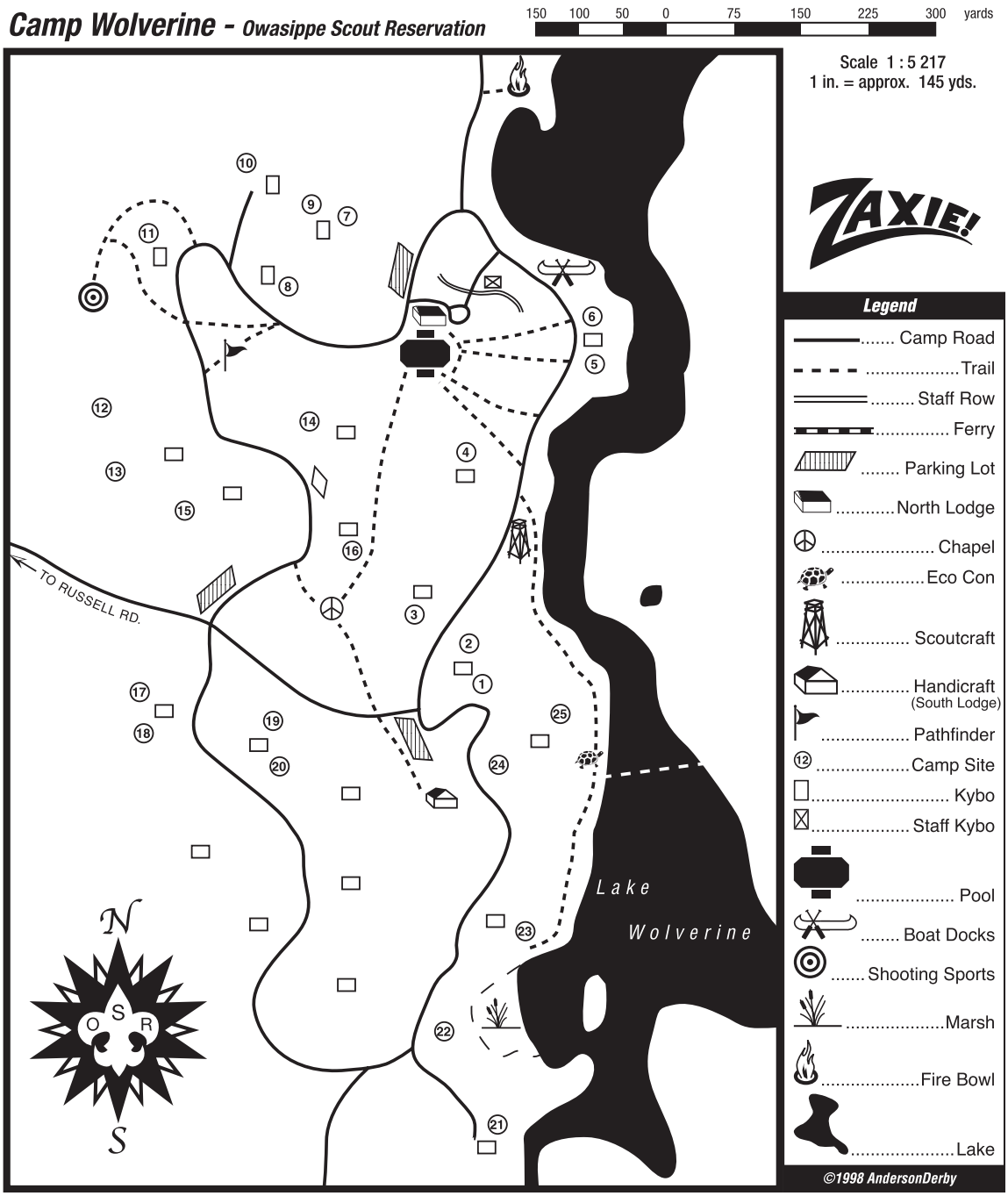
©2000 AndersonDerby

Camp Blackhawk - Owasippe Scout Reservation

Scale 1 : 7 040
1 in. = approx. 195 yds.



Camp Wolverine - Owasippe Scout Reservation



Suggested Packing List – Personal Gear

The Boy Scout Handbook is an excellent resource for Scouts to use in preparation for summer camp!

- ☐ Uniform
- ☐ T-shirts
- ☐ Long Sleeve Shirt
- ☐ Shorts
- ☐ Extra Pants
- ☐ Pajamas
- ☐ Socks
- ☐ Underwear
- ☐ Swimsuit
- ☐ Sweatshirt/Jacket
- ☐ Rain Gear
- ☐ Hiking Boots
- ☐ Extra Shoes
- ☐ Hat
- ☐ OA Sash
- ☐ Mosquito Netting and poles
- ☐ Sleeping Bag
- ☐ Sleeping pad
- ☐ Small Pillow
- ☐ Extra Blanket
- ☐ Flashlight/batteries
- ☐ Notebook and pen
- ☐ Water bottle
- ☐ Pocket Knife and Totin' Chip
- ☐ Scout Handbook
- ☐ Compass
- ☐ Watch
- ☐ Insect Repellant
- ☐ Sunscreen
- ☐ Toiletries
- ☐ Spending Money
- ☐ School Backpack for Daily Use
- ☐ Towels
- ☐ Camera
- ☐ Fishing Gear
- ☐ Personal First Aid Kit

Label all items with a Scout's name and unit number

Visit our BSA Scout Shops for all your uniform and camping supply needs!

Campers Early Release Form			
The Camp Director must be notified in writing from the Parent or Guardian having custody of the Camper, through the Scout Leader in charge of the unit upon Check-in. If a Camper is to be picked up prior to the end of the camping period, this notification must also say who is authorized to pick up the Camper.			
Complete this form if any of your Campers need to be released from Camp Early			
Unit Number:	Unit Leader:	Camp Site:	
Campers Name:	Phone Number:		
Address:	City:	State:	Zip Code:
Unit Leaders Name:	Phone Number:		
Address:	City:	State:	Zip Code:
Unit Leaders Approval of Release:	Signature:	Date:	
Person Camper is to be released to:			
Phone Number:	Address:		
City:	State:	Zip Code:	
Proof of Identification (Government ID) of above Person			
Relationship to Camper:			
Reason For Early Release			
Signature of Parent or Guardian:	Date:		
Signature of Camp Director	Date:		
This Form Must be Kept on Record in a Permanent File *See Camp Health and Safety No. 19-308 pages 3 and 4 Youth leaving Camp Property*			